

Date \_\_\_\_\_



# PARMENTER.

## CITYPLACE TOWER PROPERTY REMOVAL FORM

PROPERTY DESCRIPTION: \_\_\_\_\_  
\_\_\_\_\_

PROPERTY SPECIFICS: \_\_\_\_\_  
MODEL NUMBER SERIAL NUMBER

PROPERTY DETAILS: \_\_\_\_\_  
BRAND COLOR

ITEM(S) REMOVED FROM: \_\_\_\_\_  
FLOOR ROOM OR OFFICE LOCATION

TO BE REMOVED BY: \_\_\_\_\_  
PRINT NAME SIGNATURE  
\_\_\_\_\_  
WORK PHONE OFFICE LOCATION

**NOTE: ONLY A DESIGNATED COMPANY REPRESENTATIVE CAN AUTHORIZE THIS FORM.**

AUTHORIZED BY: \_\_\_\_\_  
PRINT NAME SIGNATURE  
\_\_\_\_\_  
WORK PHONE OFFICE LOCATION  
\_\_\_\_\_  
COMPANY TITLE

**SECURITY MAY CALL TO VERIFY THE ABOVE INFORMATION  
YOU MAY BE REQUIRED TO PROVIDE PHOTO ID TO REMOVE PROPERTY**

**\*\*\*\* SECURITY USE ONLY \*\*\*\***

VERIFYING OFFICER: \_\_\_\_\_  
PRINT NAME SIGNATURE

REMOVED: \_\_\_\_\_  
DATE TIME